

NEIGHBORHOOD ASSISTANCE PROGRAM



ADMINISTRATIVE WORKSHOP

The Neighborhood Assistance Program (NAP) is pleased to offer administrative workshops to review program policies, procedures and reporting requirements for those organizations approved to administer a NAP community project. In addition to the information provided by program staff, the workshops also provide networking opportunities where organizations can discuss ideas for community development, fundraising and marketing of tax credits. This workshop is open to all organizations with a current approved project or those organizations that currently have a contract pending with the NAP for fiscal year 2004. It is very important that you RSVP for the workshop of your choice and fax (573) 522-4322 or mail to:

Neighborhood Assistance Program
P.O. Box 118
Jefferson City, MO 65102

Please check the workshop you will attend:

☐ **Thursday, August 14, 2003**

10:00 a.m. – 12:30 p.m.

Burr Oak Woods Nature Center
Conference Room
1401 Northwest Park Road
Blue Springs, MO

(Use I-70 Exit # 20 at Highway 7 Drive North on Highway 7 to the Center Signs Turn left (west) on Northwest Park Road)

☐ **Wednesday, August 20, 2003**

10:00 a.m. – 12:30 p.m.

St. Peters City Hall
Conference Room A
One St. Peters Centre Blvd.
St. Peters, MO

(Use I-70 Exit # 222 at Mid-Rivers Mall, Drive South on Mid-Rivers Mall Drive, Turn left (east) on Mexico Road Watch for City Hall on right after crossing Spencer Road)

☐ **Tuesday, August 26, 2003**

10:00 a.m. – 12:30 p.m.

Secretary of State Information Center
Room 139
600 W. Main
Jefferson City, MO 65101

Please submit a registration form for each person that plans to attend from your organization.

NAME:

ORGANIZATION:

STREET ADDRESS:

CITY/STATE

PHONE NUMBER:

FAX NUMBER:

E-MAIL ADDRESS:

